Academic Advising Coordinating Council

Meeting Agenda
Friday, November 17, 2017
10:00 AM ▪ Peabody Board Room

I. Welcome and Introductions

Mike opened the meeting at 10:02 am

In attendance: Alton Standifer, Cara Simmons, Diane Miller, Glada Horvat, Greg Kline, Heather McEachern, Jason Emond, Judy Iakovou, Julia Butler-Mayes, Julie Cook, Justin Burnley, Katelyn Kivett, Laura Clark, Liz Petty, Maggie Blanton, Matt Head, Melissa Garber, Mike Merva, Naomi Norman, Nyerere Tryman, Paul Welch, Steven Honea, Sarah Kessler, Sharon Shannon

II. Reports of Committees

- **a.** Advising Student-Athletes (Will Lewis): No updates. Upcoming meeting.
- **b.** Advisor Award (Judy Iakovou): Call for nominations has gone out via email. There was some confusion regarding due dates – Judy will send out a clarification. Question about supporting documents: responses can be anonymous, from advisor surveys, for example.
- **c.** Assessment & Policies (Melissa Garber): Committee has met and there is continuing discussion of advising survey instrument. Invitation to group to share feedback. Wrapping up fall survey at the end of this term, just before holiday break.
- **d.** Orientation (Jennifer Patrick): Mike shared updates in Jenny's absence. Meeting this afternoon, discussion will include ALEKS and the winter orientation schedule.
- **e.** Professional Development (Mike Merva):
  - i. Wrapped up Double Dawg brown bags this week, and looking forward to new programming for Spring 2018.
  - ii. Scholar/Practitioner: Advizine should be coming out soon.
  - iii. Certificate: new courses offered this term.
  - iv. Workshop: moving forward. Visited George Hall, nice space. Main speaker and panelists booked. Invitation to share questions about diversity to Mike, which will be shared with panelists.
- **f.** Transfer (Justin Burnley): No news is good news.

III. New Business

a. Updates from Naomi
   - i. Career Ladder: Good to go with ladder as described. Meeting with Juan, Judy and Rahul to finalize the roll-out plan and to determine how current advisors will fit into this ladder. Meeting taking place before holiday break, hopefully.
   - ii. Pre-Health/Pre-Law: Restructuring office to Pre-Professional Office. Coordinator is Caroline Piotrowski. She will join AACC in Spring 2018.

b. Does committee want a holiday get-together? Something informal, perhaps, off-campus.

c. Heather McEachern asked how others plan to handle the major/minor change. PBHL minor consists of many of the same courses as major. Suggestion that language in Bulletin indicate that minor is excluded for majors, but need to confirm with Curriculum. Can colleges block this? Career Center perspective: majoring and minor in the same discipline is not a resume builder, so maybe discouraging for that fact.
d. CHEM1210: Mike asked group about impression of CHEM 1210 and its counting for Area II lab. Discussion over whether or not it was ever offered as a 3 credit hour course. Judy and Naomi confirmed that it should NOT count as a lab course, and Degreeworks needs to adjust to reflect this. Judy will follow up with Fiona.
e. Alton updates: Issues with rosters now resolved. December sessions are at capacity at 300. Alton does not think there will be a capacity increase. **(Update: As of Nov. 21, capacity is raised to 315 for all sessions but Dec. 1st.)** December 1st session has 97 pre-Terry students. So far, 245 students at January 3rd session, may increase as additional students make decisions. OLs hired, press release forthcoming. 8K admitted of 15K applications.
f. Heather McEachern: Public Health has an advisor retiring. They will be posting Advisor III position in Spring.
g. Spring semester dates/times will be sent out soon. Heather requested that they be checked against Wade's Admissions events.

IV. Adjournment 10:25

Next Meeting: Look for Spring Semester dates and times soon!