

Academic Advising Coordinating Council
Friday, October 18, 2019
Peabody Board Room

Members Present: Kelly King, Mike Merva, Greg Kline, Jennifer Patrick, Laura Clark, Diana Beckett, Rose Tahash, Laurie Zielinski, Jennifer Eberhart, Will Lewis, Cara Simmons, Melissa Garber (Chair), Matthew Head, Whitney Jones, Steven Honea, Heather Smith, Beth Rector, Leslie Standridge, Paul Welch, Heather McEachern, Caitlin Dye, Ellen Pauloski, Maggie Blanton, Julia Butler-Mayes, Ashley Whitten, Liz Petty, Blake Dye, Karen Saunders, Gabriel Jimenez-Fuentes, Paul Klute, Sharon Shannon, Beate Brunow, Carrie Smith, Nancy Ferguson, Judy Iakovou

- I. Welcome
- II. The presentation of the minutes from September 20, 2019. Motion to accept the minutes, and seconded. Minutes approved.
- III. Reports of special committees and discussion thereof
 - a. Advising Student-Athletes (Chair, Will Lewis): Committee met with Division of Academic Enhancement (Maggie Blanton and Chase Hagood) to discuss learning support. Email Maggie Blanton or Keith Allen if interested in learning more about learning support for your students. All athletic counselors are now on Advise-Connect listserv. Next meeting scheduled for October 23, 4-5 pm in Rankin-Smith.
 - b. Advisor Award Selection (Chair, Julia Butler-Mayes): Committee is in touch with SGA to secure student representatives for advisor award selection committee.
 - c. Communication (Chair, Whitney Jones): Forthcoming newsletter to be titled, "The Advising Oracle." Qualtrics survey will be disseminated to solicit newsletter content ideas.
 - d. Community Service and Engagement (Chair, Kathryn Veale): Scheduling meeting soon. Reach out to Kathryn Veale if interested.
 - e. Mentoring (Chair, Ellen Pauloski): MAP process underway. Meeting soon to prep for midyear training. Upcoming informal advisor gathering at Normal Bar, 10/22 at 5 pm.
 - f. Orientation (Co-Chairs, Rose Tahash & Melissa Garber): Will soon disseminate survey to gather questions/concerns for first meeting.
 - g. Professional Development (Chair, Mike Merva)
 - i. Advising Certificate: Certificate course completion is self-tracked. Contact Jabari Robinson (Jabari.Robinson@uga.edu) when certificate is complete.
 - ii. Brown Bags: Upcoming panels include Disability Resource Center and De-escalating Students in Distress.
 - iii. Training: Working draft of introductory training module to be completed by December, then on to articulating guidelines for future components.
 - iv. Workshop: Using planner to organize efforts. Confirmed: Mental health training, Administrators' panel, experienced advisors' panel. Mike is still working on strengths assessment or other professional development speaker/workshop.
 - h. Retention (Chair, TBD): There is interest in reforming. More information to come, including the naming of a chairperson.

IV. Reports of the Chair: None.

V. Unfinished Business: None.

VI. New Business

- a. Updates from the Graduate School (Lisa Sperling): There is a Provost- launched initiative to raise graduate enrollment for fall 2020. To that end, there will be a graduate information fair for senior undergraduate students taking place November 6, 10am - 1:30pm. Flyers distributed. 31 departments are participating so far. Lisa distributed flyer with timeline for graduate school preparation. Feedback welcome, email sperling@uga.edu. This pilot is targeting seniors. In future years, will expand targeted audience. (Note: Career Center grad fair hosts graduate schools from across the country. This fair hosts UGA departments.)
- b. Updates from the Office of Transfer Student Services (Judy Iakovou): Next week is National Transfer Student Week. Judy distributed "UGA <3 Transfer Students" buttons. A schedule of events has been emailed to students and Advise-Connect listserv. College events are also taking place, so students should be on the lookout for college-specific emails. Transfer website does contain some broken links and will be updated soon. Qualtrics course evaluation tool updates and corrections forthcoming, as well.
- c. Updates from the Office of Academic Advising Services (Julia Butler-Mayes): AACC committee participants have been added to planner. If questions, contact Julia. If you have advisors who'd like to join committees later, email Julia for them to be added to planner. In an effort to provide more unstructured advising community time, starting in November, there will be post-AACC meeting lunch. In spring, there will be recurring meeting times in Brooks for thematic and general conversation. Retention is a priority of Dr. Naomi Norman's. There is hope for eventual Sage tool to help document and track students who may be at risk of leaving the University. In the meantime, please keep a list of students who are considering leaving the university.
- d. Cara Simmons: 1) Get into Career Gear (a pop-up shop of professional clothing) has collaborated with SGA, resulting in SGA-hosted clothing closet. FACS has donated their clothes collections to the SGA closet. A primary FACS focus will be on Bulldog Basics, pantries which are located in Dawson, ASPIRE, and Milledge Hall and the Tate Center. FACS is working with Paw Print, out of Grady, to look at advertising and branding strategies, and comprehensive planning for sustainable donations. Open to all students, faculty and staff. Email bulldogbasics@uga.edu to request Bulldog Basics business cards (please include the quantity and campus address to send them to). To make a donation or to set up a donation drive, visit <https://www.fcs.uga.edu/ssac/bulldog-basics>. There is a list of most needed items on the page. 2) Request for hearing more about policies or protocol around helping students who are in physical pain/distress. Carrie Smith responds: Do not give medicine, but do call police/EMS/non-emergency line to help get them to health center if they can't get there themselves. Follow up with contact to Student Care & Outreach. Anecdotally, SCO has observed increased diagnoses of conditions involving fainting/passing out. In those situations, call EMS immediately. Follow up with email contact to student. Carrie described the campus wide case management team, an interdisciplinary approach for non-imminent threat, (generally, student contacts with 3 or more offices). Advisors can request that individual students

be added to agenda. Contact Julia. Online students in distress may also contact SCO. To request an Emergency Response Guidebook, contact UGA Emergency Preparedness at prepare@uga.edu.

- e. Curriculum has compiled a list Curriculum Updates (new majors, major names changes, new minors, etc.) since February 2019. The list was emailed to AACC Voting Members on 10/18/19.
 - f. COE will have open lead advisor position starting November 1. Does have supervisory responsibilities for four Advisor IIs.
- VII. Adjournment

Please Note: The next regular meeting will be Friday, November 15, 2019 from 10:00-11:30 a.m. in the Peabody Board Room.

Academic Advising Coordinating Council Mission Statement:

Representing undergraduate academic advisors from all University of Georgia schools and colleges, the Academic Advising Coordinating Council will provide expertise, leadership, and support for the academic advising needs of the university community. Through best practices in training, mentoring, research, and evaluation, the Council will maintain excellence in academic advising and facilitate student success, retention, and degree completion.