

February 22 AACC Notes

Mission Statement:

Representing undergraduate academic advisors from all University of Georgia schools and colleges, the Academic Advising Coordinating Council will provide expertise, leadership, and support for the academic advising needs of the university community. Through best practices in training, mentoring, research, and evaluation, the Council will maintain excellence in academic advising and facilitate student success, retention, and degree completion.

In attendance: Diana Beckett, Maggie Blanton, Misha Boyd, Justin Burnley, Julia Butler-Mayes, Laura Clark, Jennifer Emberhart, Melissa Garber, Glada Horvat, Judy Iakovou, Whitney Jones, Amber Juncker, Kelly King, Greg Kline, Fiona Liken, Heather McEachern, Mike Merva, Jennifer Patrick, Ellen Pauloski, Caroline Piotrowski, Sharon Shannon, Carra Simmons, Leslie Standridge, Rose Tahash, Paul Welch, Laurie Zielinski, Ashley Whitten

- i. The presentation of the minutes of the last meeting of the Council, their corrections, if any, and their adoption
 1. Present meeting minutes from January 25, 2019, Moved to adopt and seconded.
 2. Present meeting minutes from February 5, 2019 Moved to adopt and seconded.
- ii. Reports of special committees and discussion thereof
 1. Reports of Special Committees
 - i. Advising Student-Athletes: No report.
 - ii. Advisor Award Selection: Julia Butler-Mayes
 - i. Met twice, another meeting scheduled for next week. Committee has already decided on 3 of 4 categories. Difficult process due to outstanding nominations. Decisions finalized by next week.
 - iii. Communication: Whitney Jones
 - i. First meeting earlier this month to discuss current communication practices. Considering OneNote, slack, blogs, google docs to streamline information and communication. Proposal to move listserv to one, perhaps AdviseConnect and discontinue Academe. Discussion of AACC Logo and redesign according to new logo parameters. Distributed paper pads with old logo.
 - iv. Community Service and Engagement: Matt Head
 - i. Joined with Brown Bag committee to host LGBT Resource Center Open House.
 - ii. Working on forthcoming newsletter of engagement and service opportunities.
 - iii. Planning stages for Wellness event in May to include a 5K, potluck, music. Invitation to share ideas/feedback.
 - v. Mentoring: Ellen Pauloski

- i. New name: Mentor Advising Program (MAP), finalizing drafts for applications and solidifying guidelines and expectations. Received feedback from Temple University about their program, to be reviewed at upcoming meeting. Forthcoming: website, email address. All to be launched in August/September 2019.
 - vi. Orientation (announcement of newly-reformed committee): Melissa Garber
 - i. Sign-up sheet being passed around
 - vii. Professional Development
 - i. Advising Certificate: Have received submissions and will meet next month to review
 - ii. Brown Bags: LGBT Resource Center Open House, as previously reported.
 - iii. Scholar-Practitioner: No report
 - iv. Training: Initial meetings being held to develop example training module and advising syllabus template
 - v. Workshop: Meeting next week. Only availability for Grand Hall is graduation week, which is not ideal. Invitation to share ideas for alternate locations.
 - viii. Transfer: No report
- iii. Reports of the Chair
 - 1. Committee Terminology:

Previous	New	Example
committee	council	AACC
subcommittee	committee	Professional Development
sub-subcommittee	subcommittee	Training
sub-sub-subcommittee	working group	Advising Syllabus

- 2. Newly Invited Members
 - i. Transfer Director – Judy Iakovou
 - ii. Office of Institutional Research – Paul Klute or alternate
 - iii. Experiential Learning – Kay Stanton
 - iv. Office of Student Financial Aid
- iv. Unfinished business
 - 1. None.
- v. New business
 - 1. UGA Libraries: Kathleen Kern
 - i. Currently working towards library presence in Sage. Students will be able to schedule appointments, view availability. Libraries will be visible in success network and referrals. Question: will online learning students be able to make appointments? Yes, but will check on this. Distributed “11 things about UGA Libraries for Advisors and Students” (attached). Reminder that Libraries can serve as allies for students who need assistance.

2. Updates from the Office of Academic Advising Services
 - i. Julia distributed college contact lists and asked that they be updated.
 - ii. Sage Users Group meeting updates: Ashley and Julia have access to maintain a directory group connected to tableau. Working on a way to mass upload users. Paul Klute not yet ready to give projected date for expanded tableau. Julia will notify group when tableau is live. Sage Management 2.0: Hopeful launch in April.
 - iii. No additional updates on CAR or Career Ladder, but CAR working group is meeting regularly. Still in line with timeline presented by Dr. Michelle Cook, anticipating more information in late Spring/early summer with possible implementation in fall.
 - iv. Ashley and Julia continuing to organize notes and suggestions from Julia's meetings with Colleges, as well as suggestion box ideas.
3. Fiona Liken , Registrar/Curriculum
 - i. Previously, advisors were being notified about missing legislative requirements just prior to a student's graduation term, but new report allows advisors to see what is missing early on. Fiona hopes to shift the culture of student's waiting for last semester (s) to complete these requirements.
 - ii. We have an issue with students being in programs of study they are not actually intending to complete, impacting estimates for needed courses and seats, and time to completion. Fiona is hoping advisors can encourage students to pull up "My Programs" and remove programs which are not being pursued while in the advising appointment. Chair suggested an option for prior major to be removed effective a specific point, which Fiona said is part of a forthcoming update.
 - iii. Implementation of R suffix for honors courses 4960, 4970, 4980, 4990. Students felt they could not register for H courses if they weren't in Honors, though CURO is open to all students. Approved in CAPA, effective fall semester. In Degree Works, it won't yet show that R suffix courses are fulfilling honors courses but should by May/June. Question: Is there a move to apply this R to other courses, or simply for Honors? Response: It is available for other departments/prefixes. There will be a follow-up email to departments to invite a change to R suffix. All R suffix courses will satisfy Experiential Learning (EL) requirement for all colleges which allow research to count for EL requirement. Question about 4960 and 4960H, should these be funneled through Honors? Response: When a student enrolls in R course, they are approved for CURO automatically.
4. Jennifer Eberhart/Exploratory Center: Invitation to discuss new pre-BBA information sessions. No SAGE 'To Do' feature but there is a Flag. Continuous evaluation as they proceed. Please help manage student expectations of Explore Hours versus being connected with primary advisor and advising appointment.
5. Judy Iakovou: Interim Transfer Coordinator. Judy will be in position for 15-18 months, and then a full time Transfer Coordinator position will be posted. Judy brought the recommendations of the Transfer Working Group to share with AACCC (attached). Invitation to contact Judy with any questions/feedback. Invitation to refer pre-admission transfer students to Judy. OIR has been pulling data on transfer students and time to degree since 2010. Time to degree has dropped remarkably over these past 3 years, correlating with the hire of many new professional advisors across campus.
- vi. Adjournment