

## Academic Advising Coordinating Council

Friday, January 16, 2015

315 New College

In attendance were Matthew Head, Ellen Martin, Judy Iakovou, Greg Kline, Mike Merva, Diane Miller, Laura Clark, Nancy Roberts, Misha Boyd, Julia Butler-Mayes, Christie Sanders, Rose Tahash, Cara Simmons, Ami Flowers, Beth Rector, Paul Welch, Heather McEachern, Trelle Baker, Steven Honea, Mercy Montgomery, Jason Emond, Alton Standifer, Glada Horvat, Nyerere Tryman, Keener Scott, Donna Mitchell, Nikki Hon, Laura Jolly, Fiona Liken, Carol Roberts, Joanna Warren, and Devon Johnson.

Guest: Stacy Boyles, Dani Iannelli

Matthew Head called the meeting to order at 10:00 a.m.

AACC Subcommittees were discussed and membership was updated through a sign-up sheet. Beginning in February, the Assessment and Policies Subcommittee will begin drafting bylaws for the council.

Summer school bookmarks were distributed, and the Registrar's Office has created a separate Schedule of Classes for online summer courses.

The new withdrawal policy has been implemented. The new policy has discontinued the use of withdrawal passing (WP) and withdrawal failing (WF) grades and the limit on the number of withdrawals allowed. Students who withdraw from a class prior to the withdrawal deadline will receive a grade of W. After this deadline, students will receive the grade they earn in the class.

Important upcoming dates were announced for CAPA department approvals, Spring 2015 class modification, student nominations to the Advisor Awards Subcommittee, and graduation clearance.

Stacy Boyles gave an update on Go4UGA. Excellent feedback was received from students surveyed at the December orientation breakout session. Advisor feedback was also received regarding possible improvements. Feedback is now being assessed, and no changes regarding Go4UGA are planned for summer orientation. The parent portal is scheduled to be tested on January 28. Stacy will give a formal presentation at a future AACC meeting.

Alton Standifer from the Admissions Office discussed the plans for Orientation for Summer 2015 and asked the Council members for input. The members discussed the changes in format for orientation and concerns about orientation last summer. The Registrar's Office will research whether it is possible to clear the Emergency Information hold (EM) more often than twice a day during orientation.

The Professional Development Subcommittee has discussed the spring workshop. If advisors have a topic they would like discussed, they should submit it to the subcommittee. Alternatively, if topics are not suggested, the subcommittee proposed not scheduling a spring workshop and using this semester to begin planning the fall workshop.

The following announcements were made:

- The Banner student team is considering changing the effective date of new majors when students add or change majors in Athena. If the new major is added before the midpoint, the effective date of the new major may be the same semester. If the new major is added after the midpoint, the

effective date of the new major may be the following semester. Summer term is being added to the major change application in Athena, and students will be able to see their new audit when they register regardless of the effective date of the new major.

- The curriculum change report is close to being finalized and ready for use. Students should be encouraged to remove any unwanted majors and programs in Athena. Students admitted to a high-demand major will receive an email which includes wording about dropping the intended major.
- A question was asked regarding students who are dismissed after a major change to a different college and whether these students will return from dismissal in the previous college or in the new college. The answer to this question will be researched.
- An Academic Enhancement flyer was distributed, and students can now log in to make appointments for tutoring online. Also, Organic Chemistry tutoring hours have been adjusted to accommodate students enrolled in all Organic Chemistry labs.
- Non-Honors students who wish to take Honors courses should meet the minimum 3.4 GPA requirement and should email [Honors@uga.edu](mailto:Honors@uga.edu) or Steven Honea ([shonea@uga.edu](mailto:shonea@uga.edu)) for required overrides.

The meeting adjourned at 11:15 a.m.