December 1, 2020

TO: Deans, Associate Deans, Director/Associate Director of the Honors Program, Coordinators of the Exploratory Center and Pre-Professional Advising Office

FROM: Rahul Shrivastav, Vice President for Instruction

In order to encourage, acknowledge, and reward excellence in professional academic advising, the Office of the Vice President for Instruction coordinates the annual **UGA Outstanding Undergraduate Academic Advisor Awards**.

As in previous years, one award will be given to an experienced professional advisor and one award to an outstanding new advisor. In 2018, we were pleased to announce two additional forms of recognition for outstanding advising practices: outstanding advising administrator, and excellence in advising special populations. These two awards will continue to be recognized as distinct categories again this year. Recipients in all categories will be recognized by the Office of the Vice President for Instruction. In addition, those selected in the outstanding new advisor, outstanding professional advisor, and outstanding advising administrator categories will be nominated for the equivalent award given by the National Academic Advising Association (NACADA).

Nominations are only accepted from Dean’s offices, the Exploratory Center, the Pre-Professional Advising Office, and the Director of the Honors Program. All University of Georgia locations at which undergraduate students are enrolled and advised are eligible. Please limit the number of nominees from your unit to three per category. Previous winners of each award are not eligible for nomination again for five years after their first award.  Nominees may be selected directly by Dean’s offices or in consultation with advising offices and/or students.

All nomination materials should be submitted to the Director of University Academic Advising Services, Julia Butler-Mayes, at [advising@uga.edu](mailto:advising@uga.edu) and **must be received no later than 5:00 p.m. on Friday, January 29, 2021.** Late nominations cannot be accepted. Recipients will be chosen by a selection committee comprised of past Outstanding Academic Advising award winners and three student representatives from UGA’s Student Government Association.

Attached please find the Advisor Award Nomination Form and Criteria Sheet. Please feel free to email [advising@uga.edu](mailto:advising@uga.edu) with any questions.

Cc: Members of the Academic Advising Coordinating Council