November 6, 2017

TO: Deans, Associate Deans, Director/Associate Director of the Honors Program, Coordinator of the Exploratory Center

FROM: Rahul Shrivastav, Vice President for Instruction

In order to encourage, acknowledge, and reward excellence in professional academic advising, the Office of the Vice President for Instruction developed the **UGA Outstanding Academic Advisor Awards Program** sixteen years ago.

One award is given to an experienced professional advisor and one award to an outstanding new advisor. The new advisor award nominations should be reserved for advisors in their first three years of delivering academic services to students. Each winner will receive $600 and an award and recognition at the Summer Celebration Lunch for Advisors hosted by the Provost. Additionally, the winners will be nominated for the equivalent award given by the National Academic Advisors Association (NACADA).

Nominations are only accepted from Dean’s offices, the Exploratory Center and the Director of the Honors Program. All University of Georgia locations at which undergraduate students are enrolled and advised are eligible. Please limit the number of nominees from your school/college/Honors to three per category. Each college should develop a way to contact the nominees’ students to solicit their recommendations. Please note that the intent is for this awards program to be driven by students. Previous winners of the award are not eligible for nomination again for five years after their first award.

All award nomination materials should be submitted to the Director of Advising, Judy Iakovou at jiakovou@uga.edu and **must be received no later than 5:00 p.m. on Friday, January 26, 2018** Late nominations cannot be accepted.

**Additionally, please nominate a student in your school/college to serve on the Selection Committee for this award by clicking on this link,** [Nominate Your Students Here!](https://ugeorgia.qualtrics.com/SE/?SID=SV_9KMvH4rUJdxKrfT), **to complete a Qualtrics form no later than Monday, January 8, 2018.**

Attached please find the Advisor Award Nomination Form, and Criteria Sheet. Please feel free to email jiakovou@uga.edu with any questions.

Cc: Members of the Academic Advising Coordinating Council