****

**2020-2021 Outstanding Undergraduate Academic Advisor Awards**

**PURPOSE:**

To recognize excellence in undergraduate academic advising at the University of Georgia.

**OVERVIEW:**

One award will be given to an experienced professional advisor, one to a new advisor, and one to an advising administrator. One or more advisors who demonstrate excellence in advising special populations will also be recognized.

**DEFINITIONS AND ELIGIBILITY:**

1. Outstanding Professional Advisor\*: Individuals whose primary role at UGA is the direct delivery of academic advising services to students and have been advising for three or more years.
2. Outstanding New Advisor\*: Individuals whose primary role at UGA is the direct delivery of academic advising services to students and have been advising for fewer than three years.
3. Outstanding Advising Administrator\*: Individuals whose primary responsibility is as an administrator or director of an academic advising program. Nominees must have a minimum of three years in an advising leadership role.
4. Excellence in Advising Special Populations\*\*: Individuals who provide direct academic advising to students, and have developed expertise in providing tailored support for a specific student population. Examples include, but are not limited to: transfer students, first-generation college students, international students, student athletes, etc. Nominees must have at least one year of advising experience.

NOTE: Competitive nominations in this category should demonstrate that the nominee’s caseload includes a substantial percentage (recommended 20% or higher) of students within this special population and that the nominee goes *above and beyond* position expectations to serve this population, regardless of whether special populations work is formally connected to their position.

**HOW TO NOMINATE:**

1. Submit a nomination form (available on [the UGA Academic Advising website](https://advising.uga.edu/For-Advisors/outstanding-academic-advisor-award/)).
2. Include a cover letter of support from the advisor’s supervisor and/or unit head (Limit 2 pages).
3. Provide a Curriculum Vita or Resume with the nominee’s current job description or list of job responsibilities related to academic advising (Limit 2 pages).
4. Provide a copy of the nominee’s Advising and/or Advising Leadership Philosophy, as appropriate (Limit 2 pages).
5. Include current, dated comments of support from colleagues (Limit 4 pages).
6. Include current, dated comments of support from current and/or former students. Comments may include a digest of remarks from student surveys, letters, emails, etc. (required for Professional, New, and Special Populations nominations; optional for Administrator. Limit 6 pages.)

**CRITERIA:**

* Demonstrates mastery of the advising process.
* Provides accessibility, innovation and leadership in advising/mentoring.
* Demonstrates mastery of institutional regulations, policies and procedures.
* Builds strong relationships with student advisees and colleagues.
* Engages in caring, student-centered advising rather than simple course selection.
* Impacts advisees beyond graduation. (Professional Advisors, New Advisors as relevant)
* Contributes to campus-wide excellence in advising.
* Demonstrates dedication to professional development initiatives.

**DEADLINE:** **5:00 p.m., Friday, January 29, 2021. Late nominations will not be accepted.**

**SUBMIT EACH NOMINATION ELECTRONICALLY AS A SINGLE PDF TO:** [advising@uga.edu](mailto:advising@uga.edu)

**PLEASE LIMIT EACH NOMINATION TO 16 PAGES (See above for section page limits).**

\*Winners will receive a stipend and plaque, be recognized by OVPI, and be nominated for the equivalent award given by the National Academic Advising Association (NACADA)

\*\*Winners will receive a plaque and be recognized by OVPI