

**The University of Georgia**

**2017-2018 UGA Outstanding Undergraduate**

**Academic Advisor Awards**

**PURPOSE:**

To recognize excellence in undergraduate academic advising at the University of Georgia.

**ELIGIBILITY:**

One award will be given to an experienced professional advisor, and one to a new advisor. Each winner will receive $600, an award, and recognition at the Summer Celebration Lunch for Advisors.

**CATEGORY DEFINITIONS:**

* Professional Advisor: Individuals whose primary role at UGA is the direct delivery of academic services to students
* New Advisor: Individuals in their first three years of delivering academic services to students who demonstrate qualities associated with outstanding academic advising.

**HOW TO NOMINATE:**

1. Submit a nomination form.

2. Include a cover letter of support from the advisor’s supervisor and/or department head.

3. Provide a 1-2 page Curriculum Vita or Resume with the nominee’s current job description or

list of job responsibilities related to academic advising.

4. Provide a 1 page copy of the nominee’s Personal Philosophy on Advising.

5. Include current, dated comments of support from students and recent alumni. Note: Comments may include a digest of remarks from student surveys, exit interviews, letter and email, as the committee generally places great emphasis on student feedback.

**PLEASE LIMIT TOTAL DOCUMENTS TO 16 PAGES**

**CRITERIA:**

* Demonstrates mastery of the advising process.
* Provides accessibility, innovation and leadership in advising/mentoring.
* Exhibits a caring attitude.
* Demonstrates familiarity with institutional regulations, policies and procedures.
* Builds strong relationships with student advisees.
* Engages in student centered advising rather than simple course selection.
* Impacts advisees beyond graduation. (Professional Advisors, New Advisors as relevant)
* Contributes to campus-wide excellence in advising.
* Dedication to professional development initiatives.

**DEADLINE:**

The deadline for nominations is **5:00 p.m., January 26, 2018. Late nominations will not be accepted.**

**SUBMIT NOMINATIONS ELECTRONICALLY AS A SINGLE .PDF TO:** jiakovou@uga.edu