

Minutes for AACC Meeting on Feb. 17, 2017
Peabody Boardroom

In attendance were Diana Beckett, Misha Boyd, Julia Butler-Mayes, Laura Clark, Diane Costyn, Dave Crouch, Aimee Dowd, Blake Dye, Jennifer Eberhart, Melissa Garber, Steven Honea, Judy Iakovou, Gabriel Jimenez, Will Lewis, Heather McEachern, Mike Merva, Diane Miller, Ellen Pauloski, Liz Petty, Rachel Pharr, Beth Rector, Erin Richman, Martin Rogers, Christie Sanders, Carol Simmons, and Rose Tahash.

I. Welcome

Kelly King called the meeting to order at 10:02 AM.

II. Approval of Minutes from January Meeting

Minutes from the prior meeting were approved with one correction.

III. Reports of Committees

- a. Advising Student-Athletes: Will Lewis reported that the next meeting of the committee would be on the next Friday.
- b. Advisor Award: Judy Iakovou reported that the students on the committee have the packets and are reviewing them now. There were 12 nominees.
- c. Assessment & Policies: Melissa Garber reported that this committee will be reviewing the AACC bylaws to make sure they're up to date.
- d. Orientation: Kelly King reported that the next meeting was scheduled for later in the afternoon.
- e. Professional Development:
 - For the workshop subcommittee, Mike Merva reported that there will be an outside speaker at the workshop, Nancy King, a past NACADA president who works at Kennesaw.
 - For the scholar-practitioner subcommittee, he reported that the summer edition of the *Advizine* is currently in the works. There is an eLC page for those who are interested.
 - For the certificate subcommittee, he reported that there will be materials to introduce the Advanced Advising Certificate at the spring workshop.
 - There is no Brown Bag Lunch in March, but there will be one in April.
- f. Transfer: Julia Butler-Mayes reported that Justin Burnley is attending a transfer student conference.

IV. Reports of Chair

Nothing to report.

V. Unfinished Business

The Starfish/SAGE pilot seems to be going well. They hit a few snags with importing historical SARA notes, but they are fixed now. They are tracking another issue involving students showing up for an appointment with a confirmation email in hand, only to find the advisor was never notified about the appointment. Everyone has been very responsive.

Some advisors in the pilot program have been using the DegreeWorks Planner to make advising forms. They are trying to do what makes sense for now (because not all advisors have DegreeWorks Planner training) and will dive into the Planner full force in the summer. Some advisors are printing out the plan

in Notes View and handing it to the student, some aren't.

The Planner is intended to be a "walking" file that can move with the student across colleges if the student changes majors. Judy is collecting feedback about the DegreeWorks planner, so please send your feedback to her.

No dates for SAGE training have been scheduled yet. The training is three hours long. It will probably begin in June with a maximum of 16 people at a time. They will be held during Day One mornings during orientation.

VI. New Business

Orientation schedule changes: Alton Standifer reported that the daily schedule for summer orientation has changed. The academic area meetings will be held at 2:45 in the afternoon on Day One.

Two Day Schedule

On Day One, student check-in will be held from 10:00-12:00. Placement testing will be held during this time, as well as the resource fair and a housing/financial aid mini-session. Registration for the resource fair opens in early March. It will no longer be held in Tate Grand Hall, so they are being more selective about who can register; they are trying to reserve spots at the resource fair for units that will not have any other opportunity to engage with students at orientation.

There will be a faculty speaker after lunch, and then the area meeting at 2:45 and the college browse at 3:15. There will also be a snack in the MLC to encourage students to stay in the area instead of rushing off to lunch like they have in the past.

On Day Two, there will be breakout sessions in the morning. Then family members will be dismissed and the Orientation Leaders will bring students to their buildings for advising. Not all students will have appointment times scheduled then so they may not all go with the Orientation Leader, but the OL will escort any student who either has an appointment at that time or who just wants to see where to go if their appointment is later on.

One Day Schedule

The one day schedule will be used for summer start, the late session, and the December/January sessions. It is very similar to the schedule from this past spring. Freshman College will be on a two day schedule this year.

Transfer Schedule

The academic area meetings will start at 11:30. Advising appointments can start as soon as the area meetings are over – either at noon if they're in the same building as the area meeting or at 12:15 if they need time to travel.

VII. Adjournment

The meeting was adjourned at 10:52 AM.