

Minutes for AACC meeting, 1/15/2016

Correll Hall, Room 315

The meeting was called to order by Paul Welch at 10:03 am. Minutes of the prior meeting were approved.

Reports of Committees

a) Professional Development: Mike Merva reported that the committee has held two meetings, one just this past Wednesday. Four subcommittees have been formed:

- i) Fall & Spring Workshops (there is a bit of funding for one in the spring, likely end of April)
- ii) Brown-Bag Sessions (intended to be once a month; first will be Jan 29th at 11:30 at Tate Reception)
- iii) Advising Certificate (there are ideas for expanding the program)
- iv) Scholar-Practitioners (will be distributing info on NACADA, and possibly work to publish or otherwise raise visibility of UGA advising in professional circles)

b) Orientation: Paul reported for Julia Butler-Mayes; the committee has met once, with another meeting set for next week. Alton Standifer has also asked to speak with AACC members after this meeting.

c) Advisor Career Ladders: Rose Tahash reported that organization of the report is being worked on, and the committee is figuring out how to work with HR, which is in the middle of other processes that might affect this proposal and stretch out the timeline.

d) Transfer: Justin Burnley reported that the committee met in December to set an agenda, and plans to meet monthly.

e) Assessment & Policies: Paul reported that the committee will be meeting soon.

Reports from the Chair

a) Advising Survey Reports: Due date was set for the last working day in May (the 27th). The form will be different this year. Units will submit their reports on-line using Qualtrics.

b) February: The February AACC meeting will be in N104 Coverdell Center (which is located on the North/South bus route) on Feb. 19th at 10:00.

c) March: The March AACC meeting will be at the Peabody boardroom on Mar. 18th at 10:00.

Unfinished Business

There was no unfinished business.

New Business

a) Advisor Award: Judy Iakovou reported that the Provost had suggested giving out the staff advisor award at the luncheon. Recognizing the awardee at Honors Banquet as well, alongside the faculty award, was discussed. Nominations have been solicited in January in the past; Paul will send out a call for a meeting soon.

b) TRIO: DAE reported that space is set aside at Milledge Hall; workshops are also being scheduled. There is a new cycle of Coca-Cola Scholars as well, with the grant having been renewed. Tutoring will start on Tuesday; it has been expanded significantly, an e-mail is to come with more detail.

c) Naomi Norman fielded questions about organization and the future of advising at UGA.

* The ideal is to have each college centralize advising, with advisors together in the same place at the same time. This will not be possible everywhere, and may need to be undertaken in stages. Deans have been asked to come up with plans for their colleges. It is intended for the bulk of advising to be done by professional advisors, and the bulk of mentoring by faculty members.

* Organizing the Exploration & Transition Center will be OVPI's project. Helping students find the right major as soon as possible is a key aspect of the overall plan, as such OVPI would like to have a place there for the Career Center.

* Tentatively looking at defining meta-majors (groupings), which might be a better way of matching majors and career goals. Majors at major fair would be organized according to these "buckets". Any one major might be included in more than one.

* OVPI reports a tremendous response from schools to the major fair to be held on Jan. 26th; this event will need a bigger venue next year.

* A new system will be replacing SARA. It will not be up and running by this fall, but is set to go live fall 2017. Two products, Early Alert & Connect, for scheduling and messaging, are going through procurement; they will then be customized, and a pilot program established. The new system should afford better tracking of students and integration across more units. Over the next year, Franklin OIT is transitioning administrative upkeep of SARA to end users. Michael Brewer has handed on a set of administrative tools which colleges will be trained on.

* The status of DegreeWorks Planner is indefinite; the administration is starting to look for other products, as a Plan B.

* Equalization of advising loads: Enrollment reports will be used to allocate 10 new advisors. Judy Iakovou further reported that there is no good way to factor in dual degrees and certificates; and while she is familiar with the variety of advisors' other duties and roles, those are not a consideration at this time. However the numbers are sliced, those units which are to receive new advisors in this round clearly have caseloads that need to come down significantly.

* Dr. Norman followed up via e-mail with an answer to a question Kevin James asked at the last AACC meeting about updates to the Starfish system in real time. Will the new Starfish products that we are buying update in real time or if will they update only once every 24 hours. UGA's contact in EITS checked with the vendor and they told her that the updates are not in real time, but that UGA can set it up so that data is refreshed more frequently than once a day. It's up to UGA to decide how often we want the data refreshed and we would make those decisions in the requirements-gathering phase of implementation.

d) Other questions were directed mainly towards the Registrar's office

* Areas of Interest reporting and information: OVPI expressed a willingness to meet with people to discuss it.

* Misha Boyd noted that seats in full ECOL labs were appearing available due to cross-listing, prompting a flood of student queries; Nikki Hon asked for details and will gather information.

* The ability to view newly-scheduled courses without having to wait a day for Argos was requested.

* The auditors' report regarding graduation was asked about. The report is not yet final; modifications to the graduation process were made based on their interim report and recommendations. Concerns and questions regarding these changes were aired; Nikki will relay them to the Registrar's office.

The meeting was adjourned at 11:22 am.

Attendance list for AACC meeting, 1/15/2016

Paul Welch, Chair
Glada Horvat, Athletics
Ellen Martin, CAES
Rose Tahash, CED
Maggie Blanton, DAE
Mercy Montgomery, DAE
Misha Boyd, Ecology
Justin Burnley, Education
Melissa Garber, Engineering
Christie Sanders, Engineering
Kelly King, FACS
Cara Simmons, FACS
Greg Kline, Franklin
Mike Merva, Franklin
Diane Miller, Franklin
Beth Rector, Grady
Steven Honea, Honors
Nyerere Tryman, Housing
Alton M. Standifer, Orientation
Judy Iakovou, OVPI
Fiona Liken, OVPI
Carol Roberts, OVPI
Heather McEachern, Public Health
Nikki Hon, Registrar
Ellen Pauloski, Social Work
Kevin James, SPIA
Laura Clark, Terry
Nancy Roberts, Terry
Matthew Head, Warnell
Katelyn Kivett, Warnell