

Academic Advising Coordinating Council

Friday, September 11<sup>th</sup>, 2015

112 Jackson Street Building at College of Environment and Design

In attendance were Paul Welch, Christie Sanders, Matt Head, Ellen Martin, Lindsay Johnson, Judy Iakovou, Carol Roberts, Gabriel Jimenez-Fuentes, Alton Standifer, Kelly King, Cara Simmons, Rose Tahash, Greg Kline, Fiona Liken, Jill Naylor, Melody Kester, Nikki Hon, Maggie Blanton, Sherontae Maxwell, Mercy Montgomery, Martin Rogers, Nyerere Tryman, Melissa Garber, Steven Honea, Jennifer Patrick, Beth Rector, Laura Clark, Nancy Roberts, Misha Boyd, Glada Horvat, Marian Higgins, Jason Emond, Heather McEachern, Mike Merva

Chairman Paul Welch called the meeting to order at 10:00 a.m.

Paul started the meeting by calling for the approval of the April minutes which were approved.

Next the council proceeded with discussion of committee reports. The Professional Development Committee, chaired by Mike Merva, is working on planning a workshop for November 13<sup>th</sup>, 2015 at the Tate Center. The Assessment and Policy Committee, chaired by Rose Tahash, has sent out the advising surveys after being revitalized and shortened. All colleges should review and make their own additions, then contact Shefali Dhar.

Alton Standifer reported that Admissions has set the Orientation dates for Spring 2016 orientation on December 10<sup>th</sup> and January 6<sup>th</sup> or 8<sup>th</sup> (waiting for final decision for January date). The Student Veterans committee is trying to develop a network to support student veterans and trying to develop more interest in the Got-Your-6 program. College representatives should take this course through Training and Development. The Advisors Award committee has not yet met.

New Business began with the SSS/TRIO program. Sherontae Maxwell presented a power point full of the details about the TRIO program and what their program has to offer and the outlook on the new program. SSS is a federally funded program and serves 1<sup>st</sup> generation students of low income and/or physical or learning disability. Their goal is to provide support services to 140 students, improve graduation rates and retention rates, as well as foster an institutional climate of support for success of the SSS students. In order to be eligible for the SSS program you must be a U.S. Citizen, first generation student, have an income equal to or below 150% of federal poverty guidelines, and have documented proof of learning or physical disability. They will offer academic advising to cover a broad spectrum of help to the students in order to help them to develop an achievable academic/graduation plan. They will offer tutoring, resources, financial aid, as well as student led workshops to help SSS students stay focused and on the path for graduation. In all of this it is the student's responsibility to do as required by the SSS program which would include attend scheduled appointments, be at SSS orientation, have appropriate schedule and attendance in counseling courses, and maintain a 2.0 GPA. In order to get involved fill out an application (a sample was given out during meeting) and return to Sherontae. Each application will be considered and each applicant will have an opportunity to interview to be one of the 140 students. There is no deadline for application cut off because the program is new.

Committees being carried forward into the new academic year are:

- Professional Development: If any advisors want to participate, please contact Mike.
- Assessment and Policy: Want to improve student response rates.

The Chair dissolved the remaining committees and will take suggestions on which should be reformed. He is also open to ideas for new committees and would like suggestions over the next 2 weeks.

Judy Iakovou reported on the activity of her office. The Career Ladder Committee is meeting to create a portfolio based advancement system for advisors which will allow advisors to be promoted without leaving their current positions. The committee is chaired by Rose Tahash. Judy also reported on the creation of the Advisor Connections listserv and urged participation by advisors to discuss advising issues and research. OVPI will be creating a Known Issues website for Banner/DW/Athena problems, but in the interim, Judy is sending out updates as the troubleshooting committee meets. The first update will be sent on Monday, Sept. 14. Judy also reported on the status of the GO4UGA program. It is on the desk of the VP of Instruction, waiting to be presented in a larger package to the Provost. There seems to be clear support for data analytics, texting platforms for advisors to reach students and pre-testing of incoming students.

AACC By-Laws: Discussion about the by-laws sent out previously included requests to change page 3 terms and keep the language consistent. Voting for by-laws has been moved to Sept. 21 as the deadline via e-mail communication. Comments and change requests may be sent out until Sept. 20. The mission statement is to lay out all the intention of the AACC committee.

The Registrar's Advisory Council will be meeting on Sept. 16 at 3:30 in the Miller Learning Center. Degree Works Planner issues will be updated and discussed at that time.

MATH1131 the Drop/Add date is set for September 30<sup>th</sup>, 2015

The meeting was adjourned at 11:30 a.m.