CHECKLIST FOR ACADEMIC

ADVISING AND REGISTRATION

1. MAJOR CHANGES?

If you are planning to change your major, please change it in Athena, athena.uga.edu, before you schedule advising. Not sure about your new major? Choose Unspecified/ Franklin College for an appointment in the Exploratory Center.

6. TIME TICKET

The Registrar's Office will email you a time ticket for registration. Mark this day/time on your calendar so that you remember when your registration opens. If you have completed steps 4 and 5, you may register any time after this.

2. SCHEDULE

Schedule your advising appointment in SAGE, at sage.uga.edu. If no appointments are available with your advisor, check daily for new openings.



7. REGISTER!

Register for classes on Athena when your registration time comes around.



3. DEGREEWORKS

Come prepared for advising. Review your DegreeWorks for remaining course requirements at degreeworks.uga.edu. Write down any questions you have before your appointment.

8.

FINANCIAL AID

Check your financial aid at osfa.uga.edu to make sure you don't have any financial holds that would cancel your classes.



4.

GET ADVISED!

Remember, you MUST be advised before you can register for classes.



9. DROP/ADD WEEK

You are free to drop and add classes throughout this week. Withdrawals after these 5 days may affect your record or financial aid. Visit your advisor's walk-in hours if you have questions.

5. CHECK FOR HOLDS

You cannot register for classes until your holds are cleared in Athena. This includes library returns, parking tickets, updating your emergency contact information, etc.



10. WITHDRAWAL

Make note of the withdrawal deadline.
You may not withdraw from a class after this deadline, except in special cases. Contact your advisor for guidance, or go to reg.uga.edu/policies/withdrawals