

Academic Advising Coordinating Council

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Meeting Agenda

Friday, October 20, 2017

10:00 AM ▪ Peabody Board Room

**I. Welcome and Introductions**

Members in attendance: Beth Rector, Diane Miller, Donna Mitchell, Glada Horvat, Jennifer Eberhart, Jennifer Patrick, Judy Iakovou, Julie Cook, Justin Burnley, Kali Dewald, Katelyn Kivett, Kelly King, Laura Clark, Maggie Blanton, Matt Head, Melissa Garber, Mike Merva, Nyerere Tryman, Paul Welch, Rose Tahash, Steven Honea, Will Lewis

**II. Reports of Committees**

- a. Advising Student-Athletes (Will Lewis): Committee met last month to discuss goals for upcoming year. They are planning to resurrect the academic success certificate course and are working with professional development committee to make that happen. Rachel Jones, athletic counselor, has left UGA. Two athletic counselors will join the committee in her place, and they will meet again in November.
- b. Advisor Award (Judy Iakovou): Call for advisor award nominations will go out first full week in November. Deadline not yet set but likely January. NACADA deadline is March.
- c. Assessment & Policies (Melissa Garber) No updates, meeting planned for November.
- d. Orientation (Jennifer Patrick) Committee met with Alton Oct 9 to debrief about summer orientation and discuss upcoming Orientation sessions, which are scheduled for December 1, 6, 14 and January 3. One-day schedule: Area meetings at 11:15. Advising can begin at noon, or after as decided by individual colleges. Orientation Leaders will be available at MLC to assist students with registration, and the new OL team will be there to train. Registration for orientation begins Nov 1 and complete rosters will be available after that date. No sense of numbers yet, but Alton anticipates they will not be as high as summer numbers. Admissions will likely cap each session at 300 students. Orientation website and 'welcome to UGA' mobile app will be updated on Nov 1 to reflect winter orientation schedule. Admissions will print schedule in house.

Additional Orientation discussion:

- SAGE for winter orientation scheduling. Larger colleges will use work-around rather than Sage scheduler. Smaller schools/colleges will be able to use sage as-is.
- Aleks test and the potential for students' receiving credit, like placement exam. Malcolm Adams from Math will attend the next orientation committee meeting to provide updates.
- Alton requested that colleges let him know before end of November if there are changes to advising locations.

- Mike asked Paul to discuss SPIA's Sage orientation scheduling. Student assignments were made and appointments were inputted manually at 10 am, which then sent students a tailored message regarding Orientation advising.
- e. Professional Development (Mike Merva):
- i. Brown Bags for Fall 2017 are reserved for Double Dawg info sessions. Judy discussed groupings: last week's session included FACS, Social Work, SPIA and COE. This week's grouping includes ENGR, CSCI, MATH, STAT. The pathway advisors present, Judy distributes 5 year plans, followed by Q & A and discussion. Electronic copies of 5 year plans available via Judy. Fiona is not present at brown bags, but Judy is making note of curriculum questions.
  - ii. Certificate Committee: Continuing recruitment for Spring courses.
  - iii. Scholar/Practitioner: Spring Advizine forthcoming.
  - iv. Workshop: Cindy Schulman is coordinating. Save the Date was scheduled to be distributed but perhaps wasn't. Updates forthcoming.
- f. Transfer (Justin Burnley): Committee has prepared a draft of things needed to know to transfer to UGA, including important contacts, and admissions information about how transfer credits work. Draft will be first be reviewed by transfer committee and then to AACC, with eventual goal of being housed at advising.uga.edu. Justin would like to meet with Colleges which do not have representation on transfer committee to review the common criteria for handbooks.

### **III. Reports of Chair \ Executive Committee:**

- a. Sage and Planner: Any universal practices will grow out of training materials provided by OI. Mike will meet with Judy at some point to discuss this further. Any new feature requests must be collective.
- b. Majors Fair: Improved this year, but would be beneficial to have more time to provide feedback and brainstorm together.
- c. USG Core to Core policy: Transfer Committee might be a good place to discuss. Are there specific questions between colleges to be pushed forward so that we are all handling core to core policies similarly?
- d. Double Dawgs: After the Double Dawgs brown bags, committee to decide if there are additional questions.
- e. AACC Chair: Ann Crowther used to chair AACC, should Judy's position chair the committee after Judy's retirement? Tabled for now.
- f. Major change process: Should this require college approval? Our preference is for schools/colleges to make the decision individually rather than universal/blanket decision. Logistics are difficult to handle as-is. Judy described discrepancy with numbers of EC students because reports pick up graduated students who still had open unspecified major. A college approval would also prevent students from having to add majors in order to access courses. The ideal would be to make the needed courses available to students. Naomi suggests that 'first major change is free', and thereafter

students must check in with advisor so advisor can prompt student to clear out old major. Discussion to be continued. Matt said he'd like to initiate major change and have student approve it.

- g. Orientation: Discussion of placement of advising in overall orientation schedule. To be handled by Orientation committee. Mike recommended that they write a mission statement and include advising's purpose in orientation.
- h. Placement Testing: Naomi suggested that recommendations be written by Orientation committee and sent to Bill McDonald.

Matt suggested it might be time to look again at our core to streamline with USG. Judy responded that this may come out of President's task force. At the system level, there is a move towards common numbering.

#### **IV. New Business:**

Judy gave updates and overview on news from recent USG meetings. The new chief academic officer has spoken about some goals and initiatives:

- Momentum Year: supplemental instruction for learning support students. Students would register for ENGL1101, for example, and would also enroll in a supplemental instruction session.
- Organization of majors by academic focus a la metamajors. UGA already doing work towards this. Further clarification: Grouping majors by "health," "humanities" or other interest areas. Paul asked if Area VI courses would be aligned across majors, and Judy said, "yes." Judy sees this as a first year program only. For students who have an idea of major but aren't sure yet. Will be consulting with larger institutions that are already operating this way. The idea is to expose the student to a variety of possibilities.
- Push for students to take 9 hours within their discipline in the first year.
- Push for students to complete 30 hours in first year.
- Focus on academic mindset. Students come in with biases about their academic strengths and weaknesses, and this can be reframed in discussion with advisors and with GRIT score.
- Predictive analytic scores will be discontinued, except for the socio-economic score.

NACADA updates: Discussion of session on inverted orientation, bringing about earlier contact with students through online modules and quizzes, followed by skype advising. When students arrive to campus they've already been advised and have registered. Discussion potential impact at UGA, in particular as an advantage for international and transfer students.

#### **V. Adjournment**

Next Meeting: Friday, November 17, 2017  
10:00-11:30 AM  
Peabody Boardroom