

AACC Agenda

August 26, 2022

Partners & Members – 10am - 10:30am

- Introductions: Who you are and how you interact with advisors

Julia Butler-Mayes	Office of Instruction, <i>Director of Academic Advising Services</i>
Mike Merva	<i>AACC Chair</i> Franklin College, <i>Coordinator of Lower-Division Academic Advising</i>
Katherine Field	<i>AACC Large College Representative</i> Franklin College, <i>Coordinator of Transfer Academic Services</i>
Misha Boyd	<i>AACC Small College Representative</i> Odom School of Ecology, <i>Academic Advisor</i>
Ali Gerlach	Exploratory Center, <i>Assistant Coordinator + Lead Advisor</i>
Alyssa Yuhouse	College of Engineering, <i>Academic Advisor</i> (sitting in for Jaime Caperton) Jamie Caperton: College of Engineering, <i>Academic Advisor</i>
Amber Juncker	College of Engineering, <i>Director of Engagement _ Recruitment</i>
Annelise Norman *	Experiential Learning, <i>Scholarships + Public Relations Coordinator</i> (sitting in for Kay Stanton) Kay Stanton: Experiential Learning, <i>Senior Coordinator of Experiential Learning Programs</i>
Cindy Schulman	Exploratory Center, <i>Assistant Coordinator + Transfer Advisor</i>
Crystal Cooper	College of Public Health, <i>Academic Advisor</i> <i>AACC Chair of Networking Committee</i>
Glada Horvat	UGA Athletics, <i>Senior Associate Athletic Director - Academics & Eligibility</i>
Greg Kline	Franklin College, <i>Graduate Certification Office Coordinator, Academic Advisor</i>
Heather McEachern	College of Public Health, <i>Undergraduate Student Services Director</i>
Heather Smith	Morehead Honors College, <i>Academic Advisor</i>
Helen Mahany	Grady College, <i>Double Dawgs Academic Advisor</i> (sitting in for Brittney Minor) Brittney Minor: Grady College, <i>Director of Undergraduate Services</i>
Jason Booth	Terry College of Business, <i>Academic Advisor</i>
Jennifer Eberhart	Exploratory Center, <i>Coordinator</i>
Jennifer Patrick	Franklin College, <i>Coordinator of Student Academic Services</i>
Justin Burnley	Career Center, <i>Assistant Director of Career Exploration</i> <u>Connection</u> : Advisors are the number one referral to the Career Center
Kelly King	College of Agricultural and Environmental Sciences, <i>Director of Academic Advising</i>
Kevin James	School of Public and International Affairs, <i>Academic Advisor + Graduation Coordinator</i>
Laura Clark	Terry College of Business, <i>Director of the Office of Undergraduate Programs</i>
Laurie Zielinski	College of Education, <i>Co-Director of Undergraduate Advising</i>
Litashia Carter	Office of Instruction, <i>Coordinator of Transfer Advising Services</i>
Maggie Blanton	Division of Academic Enhancement, <i>Assistant Director for Services</i> <u>Connection</u> : partners with advisors for academic coaching, Connect + Complete, etc.
Mandy Branch	Office of Student Financial Aid, <i>Outreach Coordinator</i>

	<u>Connection</u> : works with advisors to see if courses meet financial aid requirements
Martha DeHart	College of Environment and Design, <i>Academic Advisor</i>
Matt Head	Warnell School of Forestry and Natural Resources, <i>Academic Manager</i>
Melissa Garber	College of Family and Consumer Sciences, <i>Assistant Director of the Student Success + Advising Center</i>
Nic Laconico	Director of New Student Orientation <u>Connection</u> : works with advisors to prepare for student needs for orientation sessions
Paul Welch	School of Public and International Affairs, <i>Director of Student Affairs</i>
Rhonda Kilpatrick	UGA Athletics, <i>Associate Athletic Director - Academics and Eligibility</i> <u>Connection</u> : works with advisors on student athlete requirements, like NCAA documentation
Samantha Adair	Student Care + Outreach, <i>Case Manager</i> <u>Connection</u> : receives reported concerns from advisors, works with advisor for DCT meetings
Sarah Kessler	Office of the Registrar, <i>Associate Registrar</i>
Shane Pruitt	College of Pharmacy, <i>Director of Recruitment and Undergraduate Advising</i>
Steven Honea	Morehead Honors College, <i>Lead Academic Advisor</i>
Whitney Jones	College of Agricultural and Environmental Sciences, <i>Academic Advisor</i> <i>AACC Chair of Communication Committee</i>

- Orientation Updates (*Nic Laconico*)
 - Orientation team would like to extend a big THANK YOU to advisors for all of the hard work this summer
 - Nic is currently planning to send out a feedback survey to collect advisor experiences from this summer
 - The goal is to see preference on how advising should be conducted (given there is a choice)
 - Winter Orientation
 - Transfer advising dates should be released within the next week
 - The Orientation team is currently looking to see how big the incoming class is to determine start date
 - As of right now, transfer advising will **not** be in person this winter (will continue to be online)
- Registrar's Updates (*Sarah Kessler*)
 - Mike plans to follow up with Sarah Kessler later due to the Zoom meeting technical issues
 - Questions to be asked:
 - Does the Office of the Registrar plan on resuming RAC meetings?
 - Would it be okay to include Registrar Updates as a standing item on our meeting agenda?
- Campus Partner Office Announcements
 - Experiential Learning (*Annelise Norman*)
 - EL Scholarship Applications
 - Open Now
 - Deadline: October 17
 - Details
 - Students can receive funding for study abroad, academic programs, etc - if they meet the EL requirements
 - If you need more information, email Annelise (anorm94@uga.edu)

- Student can add certificate completion to resume; it is a non-academic certificate
 - 62 students attended the first event
 - Career Fairs
 - Part-time Job + Internship Fair had over 1000 students attend (aimed for 600)
 - **September 28:** Big [Career + Internship Fair](#)
 - Classic Center
 - 12 PM - 5 PM
 - Staffing Updates
 - There have been a lot of internal promotions
 - You can view all the new titles in the Career Center Directory linked below
 - Career Center is in the process of hiring 4 new Career Consultants (2 Terry, 1 Grady, 1 Social Sciences)
 - Plan is to have the new consultants in their positions by early to mid sept
 - Justin should be able to share names at next AACC meeting
 - Mentor Program
 - Reminder: All UGA staff is eligible to participate as a mentor
 - Sign up link below
 - Important Links:
 - Career Center First Year Welcome
https://career.uga.edu/calendar/details/first_year_welcome_event
 - Arch Ready Certificate Programs - https://career.uga.edu/calendar/archready_certificate
 - Career Fairs (see September 28th for our largest fair) - https://career.uga.edu/calendar/career_fairs
 - Career Center Directory - <https://career.uga.edu/directory>
 - Sign up to be a UGA Mentor - <https://mentor.uga.edu/programs/ugamentor/mentors>
- Office of Student Financial Aid (*Mandy Branch*)
 - Student Account Balances
 - **Monday, August 29:** A late fee of \$50 will be charged to all unpaid student accounts
 - **Wednesday, August 31:** Final due date for student account to avoid class cancellations
 - **Thursday, September 1:** OFSA will drop student course schedules for non payment
 - Student have to go through a formal reinstatement process to be put back into their courses
 - Loan Forgiveness Updates
 - OFSA is just now learning about the national loan forgiveness updates
 - These announcements are posted on their website with some FAQs + links to federal websites for more info
 - This relief will cover current undergraduates with loans fully dispersed by June 30, 2022
 - Students will loans for Fall 2022 will not be included in this relief program

Members Only – 10:30am – 11am

- Updates from Chair (*Mike*)
 - Website updates
 - Mike is working on some extensive edits on the website + adding some bigger updates
 - This will include new lists of committee members + new discussion group dates
 - If you see anything that needs to be updated or added, please email Mike (mervam@uga.edu)
 - Athletics
 - Discussion about advisors and Athletics interacting, with suggestions for how to improve communication. Mike will follow up.

- Updates from OAAS (Julia Butler-Mayes)
 - Advising Surveys
 - These surveys are currently anonymous but could provide the university with helpful information on how to improve academic advising if students used the SSO login
 - They want to be able to use this demographic data to determine if there are any pockets of students that align with the lower satisfaction rates
 - Currently, there is a 95-96% satisfaction rate
 - The concern in the past was that using the SSO login would decrease the response rate; however, current consensus is that students are so used to using the login that it wouldn't have a negative impact on a student feeling comfortable completing the survey
 - Julia is looking for a handful of schools/colleges to pilot the use of the SSO login to collect data points
 - If your unit is interested and willing, please email Julia (jmbm@uga.edu)
 - Also, please email if there are any changes/edit or information that needs to be added to the survey
 - Reminder: You can always add unit specific questions to your own survey
 - Question: How are these survey responses used?
 - Individual units use the information in-house
 - Thinking longer term - these could be used for career ladder justification
 - Follow-Up: Mike will email a reminder about piloting the new survey and include the current version of the survey for review
 - Follow-Up: Should we consider an Assessment Committee?
 - This committee would determine ways to assess advising
 - This could help with the career ladder process
 - Assessment would evaluate programs not advisors - does the program accomplish what it outlines?
 - This could be launched after the training modules are released
 - Career Ladder
 - Julia + Naomi will be talking with associate deans today
 - Do not have the info from HR on how much raises will be, if raises will be centrally funded, etc.
- Updates to Committee/Discussion Group offerings
 - The Executive team met to determine the differences between a committee and discussion group
 - Committee - should be working towards a goal
 - Discussion Group - just meeting to discuss a topic
 - Using these definitions, there are some changes to structures of groups
- Discussion Groups
 - Mike has reached out to previous leaders to confirm they want to continue
 - Mike will email Advise Connect about discussion groups + committees as a reminder and ask for involvement
 - Mike will also ask if there are any advisors that would like to create a new discussion group
 - If you are interested in DEI in Academic Advising: Academic Advising and LGBTQIA+ Students, you can sign up here: <https://uga.csod.com/ui/lms-learning-details/app/event/a8599087-427b-4b97-9022-477495b77f3a>
- Committee Updates

Athletics		• Committee will become a Discussion Group
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Advising Awards		<ul style="list-style-type: none"> • Ad Hoc; doesn't need to meet every semester
Certificate	Litashia Carter	
Communication + Networking	Whitney Jones Crystal Cooper	<ul style="list-style-type: none"> • Committees combined on idea of shared purposed • Will continue to work as separate groups when necessary • Aim is to share information across advising • Both groups have sent meetings • Networking meets every 2nd Wednesday in person • Networking is also aiming to collaborate with MAP in Nov
Lunch & Learn	Kathleen Anderson	<ul style="list-style-type: none"> • No updated • Stay tuned
Mentoring	Laurie Zielinski	<ul style="list-style-type: none"> ▪ "The MAP Committee has it's Mandatory Orientation on Monday 8/29. We have implemented a certificate for successful completion as well as an opportunity for Mentors to use this opportunity to meet their Advanced Certificate Capstone." ▪ This is committee's 4th year ▪ This is their largest group yet (19 sets of mentors and mentees) ▪ Program requires 3 mandatory meetings ▪ Advisors in the program will earn a Completion Certificate ▪ Program will allow mentors to receive credit towards the capstone project for the second advising certificate through a reflection assignment
Orientation		<ul style="list-style-type: none"> • Committee will dissolve • Orientation updates will be given at every AACC meeting • Aim is to increase overall orientation communication
Retention		<ul style="list-style-type: none"> • Committee will dissolve • Connect + Complete is in place • There may be a need for a Discussion Group after the first year of C+C is completed
Training	Mike Merva	<ul style="list-style-type: none"> • Online modules are complete + assessments are written <ul style="list-style-type: none"> • Assessments include short answers + essays • Mike has already used the modules for recent new hired and they worked well • Julia will be uploading soon to PEP after Ashley's position is replaced • If you need access before they are uploaded, email Mike (mervam@uga.edu)

		<ul style="list-style-type: none"> Group plans to revisit modules yearly to determine if updates are needed
Transfer	Litashia Carter	<ul style="list-style-type: none"> Creating a Committee that will work with her office Committee will work on transfer related issues + practices to put into place Litashia wants to distinguish between this group and the "Let's Talk Transfer" Discussion Group <ul style="list-style-type: none"> Committee is limited to advisors + advising issues Let's Talk Transfers is not an AACC discussion group; a monthly get together for campus partners to discuss transfer issues
Workshop	Needs a chair	<ul style="list-style-type: none"> Possible discussion about merging with Lunch & Learn

- Open Discussion

- Question: Area Meetings - Do people prefer from them to be less emphasized or do we prefer that they are mandatory?
 - Responses varied by college
 - Proposed idea: an event similar to prospective student events with a designated time + all college reps in one room
 - Question: Connect + Complete - are the holds required? Are all offices supposed to use them? Do we need to put on the hold for tracking purposes?
 - As of right now, all offices should be using them unless they have already completed their appointments (SPIA)
 - Follow up question: Does CASIS give permission to add AND remove hold
 - Yes - if a person can add the hold, they should be able to remove the hold
 - As long as a person has CASIS access, they should be able to remove a hold that someone else added
 - You should not have to have Banner training to receive this CASIS access
 - Diane Miller + Nathan Freeman are potential contacts if you need help navigating these requests
 - Question: Will a student's schedule be removed if they do not attend a DCT meeting?
 - No – students (returning from academic suspension and dismissal) will only have their schedule removed if not enrolled in the UNIV 2800 course starting in the spring semester