

Academic Advising Coordinating Council Friday, April 24, 2020

- I. Welcome
- II. The presentation of the minutes of the last meeting of the council, March 27, 2020.
- III. Freshman College Summer Experience (Lindsay Coco, Division of Academic Enhancement):
Freshman College was originally hoping to recruit 320 students, but as courses and programming moved online, reduced anticipated yield to 200. At this point, they are on track to meet that capacity and even have a waitlist of 100 interested students. All courses have been moved online, and some course sections were cut from this year's program. Students will continue to take 6 credit hours but only two courses this summer: UNIV 1201S (3) and one disciplinary course (3). The website is updated with 12 disciplinary course offerings, including one new offering this summer: COMM 1500. Lindsay is working with Orientation to help get Freshman College students access to orientation modules early so that advisement and registration can occur prior to the start of session II courses. Freshman College registration will take place Friday, June 26th. Freshman College students need to be advised by Thursday, June 25th. Lindsay and others are considering registration support options. Their in-person Beyond Class' curriculum will be offered in August (pending Covid-19 conditions). Advisors: Please help students select back-up options for preferred disciplinary course. Lindsay will have the Freshman College cell phone and close contact with sectioning officer during registration. Lindsay will share contact information and these details in follow-up communication.
- IV. Reports of special committees and discussion thereof
 - a. Advising Student-Athletes (Chair, Will Lewis): Per usual, there will be two groups of student athletes at Orientation: summer and fall start students. Summer start students are likely to be first set of students we see for Orientation. Will is developing advisor cheat sheet for this student population, to be distributed in the coming weeks. Athletic counselors will help students with registration after students have met with academic advisors. Will requests that advisors only recommend session II courses for summer start students. Fall athletes will be interspersed throughout summer. Please include lots of course options.
 - b. Advisor Award Selection (Chair, Julia Butler-Mayes): Winners have been announced. Congratulations to Matt and Will, Edie and Amanda.
 - c. Communication (Chair, Whitney Jones): Met yesterday for the last time this semester and will reconvene in fall.
 - d. Community Service and Engagement (Chair, Kathryn Veale): No update.
 - e. Mentoring (Chair, Ellen Pauloski): Forthcoming meeting to consider wrap-up and future plans.
 - f. Orientation (Chairs, Rose Tahash & Melissa Garber): Met to discuss updates from Tori. Orientation shared document circulating. Portal should be ready by end of next week. Tori will share transfer and first year communication plans. Mike will request updates to Orientation OneNote. Jenny is working on Orientation Resources Smore and will be running seat reports per usual.

- g. Professional Development (Chair, Mike Merva)
 - i. Advising Certificate: No updates.
 - ii. Brown Bags: Planning to reschedule student panels and developing new panel of students sharing about their experiences of online instruction during global pandemic.
 - iii. Training: Some advisors participated in a NACADA online training class
 - iv. Workshop: Next Wednesday, April 29th. Continuing to finalize details. Look for email early next week.
- h. Retention (Chairs, Jennifer Patrick & Laurie Zielinski): Discussions around incomplete policy changes and grace periods.
- V. Reports of the Chair
- VI. Unfinished Business: None.
- VII. New Business
 - a. Updates from the Office of Transfer Student Services (Judy Iakovou): Judy is receiving a lot of emails from students asking if there will be transfer application deadline changes. Judy is working on updating all of the course evaluation contacts for the Qualtrics tool. As there has been some recent confusion, Julia reminded participants about advisor emails being included in the transfer evaluation tool, which were included at the request of advisors. There are some advisors who prefer not to be included in these emails. Judy explained that this is an all or nothing decision. Judy will consider clarification to email. Discussion to be continued.
 - b. Updates from the Office of Academic Advising Services (Julia Butler-Mayes): The orientation document has been shared with all orientation contacts by this point. Please review and add any confirmed information. Once final, will be shared with orientation staff and can be added to orientation OneNote. There is also a shared spreadsheet of newly added summer courses, and Julia has been updating as courses are announced. Feel free to use as reference and add anything you know to be missing. Reminder about Incomplete grade policy and grace period.
 - c. 2020-2021 Election Results (Melissa Garber): Virtual voting has concluded. Melissa Garber re-elected to serve as Chair for upcoming year. Small College representative: Matt Head. Large College representative: Rose Tahash. Positions begin June 1st.
 - d. Updates from Orientation (Tori Tanner): Review of Orientation communication plan will be available early next week. Orientation Leaders as academic college liaisons. Please let Tori know what you'd like OLs to do to help your programming so that she can compensate them appropriately. Please meet with your OLs before June 1st. Final webinar list for registration help, drop-in hours expected next week. Colleges can record area meetings and share them with Tori/Larry by May 4th. Registration support will take place for transfer students, but unsure about summer start students at this point as OLs will be taking finals.
 - e. Bulldog Basics: Donations welcome: www.fcs.uga.edu/ssac/bulldog-basics
 - f. Tate Pantry: Food pantry is open via no contact pick-up. Email sco@uga.edu
 - g. Career Center: New virtual resources section on the website career.uga.edu
- VIII. Experiential Learning Waiver Information (Kay Stanton, Office of Experiential Learning): Updates at el@uga.edu Waiver applies to students whose EL plans were canceled due to

Covid-19 and where no alternative could be arranged and whose expected graduation date is this spring, summer, and fall 2020, and spring 2021. Students have to have been enrolled in or planning to enroll in program which was negatively impacted by Covid-19. Kay will check Sage notes and send request to certifying official in each college to make decision. EL office will not be approving or denying these requests.

Communication: There will not be a broad announcement to students. Associate Deans have been informed. Kay will share with individual students who reach out to her.

Colleges/Departments can reach out to Kay, as well.

Waiver decisions: EL can't guarantee waiver approvals for summer graduates since college certifying officials will be making those decisions. EL will work with students who need to appeal.

IX. Adjournment

Academic Advising Coordinating Council Mission Statement:

Representing undergraduate academic advisors from all University of Georgia schools and colleges, the Academic Advising Coordinating Council will provide expertise, leadership, and support for the academic advising needs of the university community. Through best practices in training, mentoring, research, and evaluation, the Council will maintain excellence in academic advising and facilitate student success, retention, and degree completion.