

## Academic Advising Coordinating Council

Friday, April 24, 2015

315 New College

In attendance were Matthew Head, Ellen Martin, Judy Iakovou, Mike Merva, Diane Miller, Jennifer Patrick, Laura Clark, Nancy Roberts, Misha Boyd, Carol Hoffman, Julia Butler-Mayes, Melissa Garber, Christie Sanders, Rose Tahash, Cara Simmons, Beth Rector, Erik Dennison, Paul Welch, Heather McEachern, Steven Honea, Martin Rogers, Mercy Montgomery, Teresa McClure, Jason Emond, Alton Standifer, Nyerere Tryman, Nikki Hon, Melody Kessler, Fiona Liken, and Elizabeth Petty.

Guests: Ted Barco, Seth Filkins, and Rebekah Sivvy

Matthew Head called the meeting to order at 10:00 a.m.

Seth Filkins of the Office of Admissions demonstrated the process for obtaining the Orientation Rosters. The rosters can now be accessed through Argos and include information on the foreign language each student took in high school. In order to gain access to the rosters, advisors will need to complete the Report Access Request form. The deadline to sign up for a session is 6 days prior to the start of an Orientation session; however, advisors should remain aware that students may still withdraw from a session after this date.

Ted Barco of the Student Veterans Resource Center spoke with the council about designating a specific advisor in each school and college as the initial point of contact for student veterans. The council agreed to the request and will provide the name and contact information for these individuals to Ted.

Diane Miller provided a brief description of the Elevating Academic Advising Committee. This is a small committee appointed by the provost as a part of the advising initiative. The committee is tasked with developing ideas to enhance academic advising at UGA. Ideas brought forth by the committee included the creation of the new Director of Academic Advising position and a reevaluation of the advising career progression at UGA.

An overview of the Go4UGA Committee was given by Matthew Head. Go4UGA is a committee created by the provost to determine ways to encourage students to consider their career choices sooner, thus minimizing major changes and decreasing the time to graduation. A pilot of the program was conducted in December 2014, and another pilot will take place on July 8, 2015.

A handout created by the Department of Romance Languages was distributed to the council. Representatives from Romance Languages would like advisors across campus to reiterate the difference between 1001-level and 1110-level courses in Spanish and French. Students who are true beginners in a language should take the 1001-level course while students who have had some experience in a language should take the 1110-level course. The 1110-level course combines material from the 1001-level and 1002-level courses into one accelerated course.

Advisors were asked to review minors in DegreeWorks prior to clearing a student for graduation. Advisors with concerns regarding minor completion should consult with the minor contact before clearing a student to graduate.

It was determined that the Area Meetings during one-day Orientation sessions will be the cutoff for major changes. Students should visit the Area Meeting associated with their desired major. If a student changes

their major after Area Meetings, they should be advised under their original major and instructed to contact the department of their new major for an additional advising appointment.

The following announcements were made:

The Ecology A.B. program has been approved. This degree is more interdisciplinary and shares courses with the Ecology B.S. program.

For questions regarding transfer courses satisfying university requirements, contact Fiona Liken in the Office of Curriculum Systems.

The last full day of tutoring for spring semester at the Division of Academic Enhancement is Monday, April 27. Chemistry tutoring sessions will continue through Thursday, April 30, while Math sessions will last until Tuesday, May 5. The DAE will not offer tutoring during Maymester.

Paul Welch was elected as the Academic Advising Coordinating Council Chair for 2015-2016.

The meeting adjourned at 11:40 a.m.