

Academic Advising Coordinating Council

Friday, December 7, 2012

315 New College

In attendance were Darcy Lichlyter, Misha Boyd, Ellen Martin, Julie Segrest, Maggie Blanton, Heather McEachern, Rose Tahash, Amber Stevens Rayborn, Diane Miller, Jason Emond, Joseph Davis, Matthew Head, Ami Flowers, Steven Honea, Martin Rogers, Anna Hiers, Laura Dowd, Joanna Warren, Fiona Liken, Laura Jolly, Glada Horvat, and Hunt Revell.

Laura Dowd called the meeting to order at 10:05 a.m.

Heather McEachern reported from the Professional Development Subcommittee regarding the Spring 2013 Workshop. The workshop will be held in the Paul D. Coverdell Center on February 8th from 10:00 a.m. to noon, followed by lunch in a round table format with a speaker at each table. The workshop will consist of four, thirty-minute panels: Nancy McDuff from Admissions, Evonne Jones and Kris Biesinger from Online Learning, Martin Rogers from CURO, and Marian Higgins from the Career Center. Registration will be handled independently of Training and Development. Notify Heather McEachern (hivey@uga.edu) or Laura Dowd (ldowd@uga.edu) to add people to the invitation list.

The committee discussed campus-wide incentives to encourage students to participate in academic and other resource programs. One successful example is the Franklin College "Blue Card" program. Several members expressed an interest in making these incentive programs available to other schools/colleges. The Academe listserv and the First-Year Odyssey Events website can be used to distribute information to advisors regarding programs which may be of interest to students. Questions may be emailed to Heather McEachern.

The committee discussed issues with the placement of transfer credit in the General Education core areas, including the placement of non-equivalent quarter-system transfer credit.

Jason Emond explained the Write-In Policy changes and answered questions. Departments will be expected to review transfer course equivalencies every five years. With the implementation of Banner, the General Education Subcommittee of the University Curriculum Committee will review non-equivalent courses for use in the core on a case-by-case basis. Until an online process can be created with the implementation of Banner, forms will be posted on the Bulletin website and may be printed and submitted to the appropriate office for review. The forms will be distributed to members on the Academe listserv.

The committee discussed issues with Chemistry course registration. There is concern about American Chemical Society (ACS) scores for students who take the exam at another institution not being received by the Department of Chemistry. There are concerns about the wording for the lab corequisite and prerequisite messages when students register. The possibility of new UNIV "drop back" classes for Chemistry, as well as for Engineering, were also briefly discussed.

The committee approved the minutes of the November 9, 2012, meeting and received the future meeting dates for spring semester 2013.

Updated minor forms and contact lists will replace the current information on the Bulletin and will be resent to the Academe listserv. Changes to the minor contact lists should be emailed to Fiona Liken (fliken@uga.edu).

Dr. Laura Jolly announced that OVPI is in the process of looking for and testing web-based software tools to use with Banner. These tools will allow advisors to access authoritative data about each student's involvement in student organizations and other extracurricular activities in order to improve advising. Dr. Jolly will keep the group informed of the programs being reviewed and will ask the committee and others on campus to give their thoughts about these programs in the future.

The committee briefly discussed testing as part of Orientation and decided to invite Milly Gorman from the Admissions Office to the next meeting.

Fiona Liken announced that there will be 57 First-Year Odysseys in spring semester 2013, and enrollment will be monitored to ensure enough seats for the number of first-year students starting at the University next semester. Room assignments will be checked before classes begin.

The committee decided to invite a representative from the University Health Center to the next meeting to talk about relationship and sexual violence prevention.

Rose Tahash asked the committee about the use of electronic advising records and recommended FileMaker for use by advisors. This program includes the capability of uploading a picture of each advisee. Anyone interested in the program should contact Rose Tahash (roselane@uga.edu).

The meeting was adjourned at 11:25 a.m.