

## Academic Advising Coordinating Council

Friday, November 9, 2012

315 New College

In attendance were Laura Dowd, Judy Iakovou, Donna Mitchell, Cindy Daniel, Ellen Martin, Evonne Jones, Heather McEachern, Paul Welch, Rose Tahash, Amber Stevens Rayborn, Carol Roberts, Matthew Head, Diane Miller, Julie Segrest, Joanna Warren, Fiona Liken, Anna Hiers, Darcy Lichlyter, Glada Horvat, Martin Rogers, Steven Honea, and Hunt Revell.

Laura Dowd called the meeting to order at 10:03 a.m.

The meeting began with a presentation by two students majoring in Recreation and Leisure Studies. For more information about this diverse major in the College of Education, email [rlst@uga.edu](mailto:rlst@uga.edu).

The Orientation Subcommittee reported that it met earlier this morning and discussed AACC feedback and other issues pertaining to Orientation. The subcommittee members hope to organize and share this information with Admissions soon. If you have any additional feedback, please email Laura Dowd ([ldowd@uga.edu](mailto:ldowd@uga.edu)) or Fiona Liken ([fliken@uga.edu](mailto:fliken@uga.edu)).

The NACADA Subcommittee reported that it was not possible to reserve February 14, 2014, for the NACADA Conference at the University. Unless there are strong objections, the Conference will be held on Friday, May 16<sup>th</sup>, 2014. The cost will be approximately \$50 for members and non-members. Committee members were asked to check their calendars and email Laura Dowd or Anna Hiers ([ahiers@uga.edu](mailto:ahiers@uga.edu)) to confirm the proposed date does not conflict with college or university events.

The committee briefly discussed formatting problems with the DegreeWorks Custom GPA Calculator. Diane Miller will meet with Julia Grubbs in the Registrar's Office to ask about changing the data which appears in the calculator.

The committee discussed issues with transfer students who wish to change majors before and during Orientation each semester. Overall, committee members do not want transfer students to be able to change majors between colleges on the student's Orientation date. However, several members indicated they would support a change of major between colleges between the date of the Admissions decision notification and a specific date (to be determined) before the student's Orientation date. Anna Hiers will email the committee members a copy of the 2012 Orientation Advising Guide by School which has previously been made available to schools and colleges for Orientation.

Fiona Liken distributed minor declaration, completion, and deletion forms. Fiona will email the contact information table to committee members for additions and deletions. The minor forms will be updated based on suggestions received. The committee discussed how the Banner implementation would affect minors completed after graduation. It was suggested that students who wish to finish a minor after completing degree requirements could add another major or appeal to complete the minor after graduation once the University implements Banner. Completion of certificates will continue to be

allowed after graduation after the implementation of Banner. Comments and suggestions may be emailed to Fiona Liken.

The committee discussed the proposal to revise the Academic Affairs Policy 4.07-11, Write-In Courses, which will be an agenda item for the November 15, 2012, Executive Committee meeting. If approved, the first possible date for implementation of the policy change affecting review of transfer courses to be used in the core curriculum will be fall semester 2014 when Banner is implemented. If approved, the five-year review of previous transfer course decisions will be the responsibility of the individual departments.

The committee was made aware of a problem with AP credits for some Biology and Ecology courses. The AP credits for these courses do not always satisfy lecture and lab sections in DegreeWorks. Donna Mitchell said she will look into the programming of DegreeWorks for these courses.

AACC minutes will be emailed prior to the next committee meeting to be approved at the next committee meeting. Minutes will not be sent to the Academe listserv.

The meeting was adjourned at 11:35 a.m.