

Academic Advising Coordinating Council
Friday, January 20, 2012
315 New College

Laura Dowd called the meeting to order at 10:00 a.m. and introduced Judy Iakovou, who replaced Elizabeth Hardaway as Coordinator of the Office of Transfer Academic Services in Franklin College.

Fiona Liken updated the Council on the progress the Minors Subcommittee has made to clarify the process. Information on how to declare a minor, and the minor declaration and completion forms were posted to [the Bulletin](#). Fiona asked that all the schools/colleges look at these websites and confirm that their information is correct. More information will be gathered regarding the process for deleting a minor and an outlined procedure for advisors to reference.

Diana Fruth spoke on behalf of the Assessment Subcommittee about the results of the 2010-2011 Advisor Survey. Although the response rate was lower, the Subcommittee was happy to report that 89% of students responded as being “highly satisfied” or “satisfied” with their advising experience. The Council discussed the possibility of analyzing only the data from the fall semester and conducting the survey just once every two years. Council members will consider this possibility, talk it over with others from their school/college, and discuss the matter again at the April 20th AACC meeting.

Tatiana Nikonov asked Council members what method their school or college used to send academic status letters to students. Most schools and colleges send these letters via email because of its efficiency and low cost. After a short discussion about merging reports from the Registrar’s Office with student letters, the Council agreed to ask a representative from the Office of the Registrar to address some questions regarding reports.

The February 20, 2012 AACC meeting is canceled. Maggie will email this information to all the members.

Dr. Laura Jolly addressed the Council regarding a matter from the Educational Affairs Committee that some students are receiving advice to register for courses at other institutions because there is the perception that these courses may be less rigorous than the equivalent UGA course. Dr. Jolly inquired about the circumstances that exist when advisors might suggest that students take coursework at other institutions. Different schools and colleges find various courses that are routinely difficult for their students to pass. Council members cited only rare cases when advice to take course elsewhere was given, and only in the interest of providing students with all possible options.

The meeting was adjourned at 11:40 a.m., and the Council will meet again on March 23, 2012.

Minutes submitted by,

Maggie Kerins
Office of the Vice President for Instruction