

ACADEMIC ADVISING COORDINATING COUNCIL

GEORGIA CENTER ROOM R

May 14, 2010

- ❖ Meeting began at 10 am
- ❖ Michelle Cook chaired in the absence of Ann Crowther
- ❖ Meeting began with update regarding Degree Works. Michelle Cook reported that Franklin College will go live with Degree Works on June 1, for first-year students who matriculate fall 2010. The product does not calculate general electives like the DAR does. Therefore EITS has developed a general electives check sheet that advisors can access. The check sheet will link to Degree Works. M. Cook wanted AACC feedback regarding the sorting of courses that are in-progress. Should they be alphabetical or by term. It was decided that the courses would be listed according to term. She also solicited feedback regarding the block title on “Insufficient Courses,” or courses for which no hours are earned, but the grade may be included in the grade point average (ie. Grades of F, W, WP, WF, U and WU). It was decided to name this block, “Non-Credit.”
- ❖ It is time to re-order advising forms through Central Office Supply. There was a discussion of the current form. It was decided that local address is no longer needed; we should not ask for social security number and the local telephone is obsolete. Therefore we will request that the form be redone to include e-mail address, 810 number and cell phone number.
- ❖ This led to a discussion about the new Minor Certification form. There appears to be several versions of the form, possibly with different names (i.e. Minor Completion Form, etc.)
- ❖ M. Cook mentioned that the advisors who developed the academic advising certificate are working on assessment measurement tools for the program.
- ❖ Laura Dowd distributed a handout that is being used by Franklin, “Guide to UGA Placement Tests.”
- ❖ L. Dowd also canvassed group to ask if anyone had a copy of the Orientation Power Point from last year. Milly Legra can’t find the official copy that was used last year. Misha Boyd reported that she has the latest AACC version. But it does not include the voice over and other changes made by Admissions. L. Dowd will continue to work with Milly on this.
- ❖ M. Boyd raised the issue of Registrar’s Office downloads for Presidential Scholars/ Dean’s List. The school/ college download does not currently include a student if your school/ college is not the home of their primary major. M. Cook will ask about this.

- ❖ There was discussion about possible topics for the Fall Workshop. The evaluation suggestions from the Spring Workshop were discussed. It was recommended that the workshop focus on students in distress. This could include both academic and personal distress. The suggestion will be discussed by the sub-committee.
- ❖ Meeting adjourned

Submitted by Michelle Cook
5/17/10